



FAMILY HANDBOOK

2020/2021

Contents

Welcome, Students and Families!.....	1
MISSION STATEMENT.....	1
CONTACT INFORMATION	1
TOBLER ES STAFF FOR 2020-2021	2
2020-2021 SCHOOL CALENDAR	3
HEALTH CONCERNS	4
ACCIDENT OR ILLNESS.....	4
MEDICATION.....	4
IMMUNIZATIONS	4
ARRIVAL AND DISMISSAL.....	4
DISMISSAL PROCEDURES	Error! Bookmark not defined.
BREAKFAST/LUNCH.....	5
SUPPLIES AND TEXTBOOKS.....	5
ATTENDANCE	6
TARDY POLICY.....	6
EARLY DISMISSAL.....	6
UPDATING CONTACT INFORMATION.....	7
TELEPHONES.....	7
BIRTH CERTIFICATES.....	7
DRESS CODE	7
FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT of 1974 (FERPA).....	8
PARENT VOLUNTEERS	8
FIELD TRIPS.....	9
PARENT COMMUNICATION	9
STUDENT PROGRESS.....	9
GRADES.....	9
HOMEWORK	10
STUDENT BEHAVIOR EXPECTATIONS	10
BICYCLES/SKATEBOARDS/SCOOTERS	12
CELL PHONES.....	12
SCHOOL-WIDE PROCEDURES.....	13
MORNING PROCEDURES FOR STUDENTS.....	13
LUNCHROOM PROCEDURES	13
RECOGNITION	14
LOST AND FOUND	14
TECHNOLOGY/NETWORKING	14
SAFEKEY	14
CELEBRATIONS	15
TRANSPORTATION	15

Welcome, Students and Families!

Welcome to the 2020-2021 school year at R. E. Tobler Elementary School. The majority of the handbook covers in person learning. For up to date information regarding our distance learning plan visit <https://www.toblerelementary.com/copy-of-parent-links-1>.

This document is prepared to give you an overview of the policies and procedures of our school/district and is just one of the ways in which information will be shared with you throughout the year. Please review this handbook with your child(ren) and feel free to contact the school with any questions. For up-to-date revisions throughout the year, please be sure you are connected to us via Class Dojo and frequently visit our school's website.

At R.E. Tobler, together, we (staff, students, and families) strive for a powerful academic future for all. Thank you for partnering with us!

Sincerely,

Amy Godinez

Principal

MISSION STATEMENT

Together, we strive for a powerful academic future for all.

CONTACT INFORMATION

SCHOOL ADDRESS

6510 Buckskin Avenue

Las Vegas, NV 89108

SCHOOL TELEPHONE NUMBER

702-799-4500

SCHOOL HOURS

Office Hours 7:30 a.m. – 4:00 p.m.

Line-up Bell 8:35 a.m.

Instruction Begins 9:00 a.m.

Instructional Day 9:00 a.m. – 3:11 p.m.

AM ECSE 9:00 a.m. – 11:30 a.m.

PM ECSE 12:40 p.m. – 3:11 p.m.

TOBLER ES STAFF FOR 2020-2021

Principal – Amy Godinez

Assistant Principal - Kim Todd

KINDERGARTEN

Norma Klug
Catherine Lalli
Regina Moreno
Shonna Oranchak

1ST GRADE

Sheri Endy
Aggie Tsiforas
Douglas Grandstaff
Carlota Santos

2ND GRADE

Lynda Brady
Lee Shaffer
Coleman Stipes
Janel Roth

3RD GRADE

Dana Jackson
Jaclyn Jackson
Mashelia Moore
Emma Wentworth

4TH GRADE

Stacy Vaughn
Karen Falk
Lisa Maki

5TH GRADE

Nicki Cifelli
Morgan Gimse
Brandee Olsen

SPECIAL PROGRAMS

ECSE – Sharlene Aamodt
ECI – Mari Hernandez
KIDS Program – Heidi Deyell
Primary Autism - Brianna Chick
Intermediate Autism – Brian Milburn

RESOURCE

Sally Clark
Joanne Krumpos

SPECIALISTS

Art- Catherine Britton
Science -Gregg Friedman
Music - Mark Laity
PE - Sam Barnhart
GATE – Nicole Loberg
Speech - Edith Vargas
Nurse – Monica Muniz
Psychologist - TBD
Counselor – Cassidy Johnson
Special Education Facilitator – Sara Miranda
Read by Grade 3 Strategist - Melissa Herout

SUPPORT STAFF

Office Manager - Sonya Phelps
Clerk - Leticia Montalvo
School Aide - Sheree Merritt
FASA - Beatrice Gonzales
Library Aide - Suzan Sibert
PE Aide - Alicia Lopez
SPTA-Primary Autism - Rocquell Love
SPTA-Intermediate Autism - TBD
SPTA ECSE - Rosemary Larios
SPTA ECI – Barbara Chick
SPTA KIDS - Martha McLellan
Resource Assistant - Diana La Fontaine
Resource Assistant - Amie Burge
Food Service - Yolanda Visco
Head Custodian - Matt Biggs
Site-Based Technician - Vince BermudES

2020-2021 SCHOOL CALENDAR

August 24	First Day of School/Distance Education—Welcome!
September 7	Labor Day (No School)
October 14	Elementary School Parent-Teacher Conferences
October 30	Nevada Day Observed (No School)
November 3	Election Day (No School)
November 11	Veterans Day Observed (No School)
November 25-29	Thanksgiving Break (No School)
December 18	End of Semester One
December 28	Winter Break Begins (No School December 28-January 1)
January 4	Classes Resume
January 6 & 13	No School
January 18	Martin Luther King, Jr. Day Observed (No School)
February 10	No School
February 15	Presidents' Day (No School)
March 29-April 5	Spring Break (Classes Resume Tuesday, April 6)
May 26	Last Day of School & Report Cards Sent Home (Dismissal @ 12:30)

HEALTH CONCERNS

ACCIDENT OR ILLNESS

A school nurse is available part-time and a First Aid Safety Assistant (FASA) is available full-time to assist students. Every accident or injury occurring during school hours or during a school-sponsored event must be reported immediately to the teacher in charge and to the health office. A student who is too ill to remain in class will be sent to the health office so that a parent/guardian can be notified. School health personnel are not authorized to diagnose illness or injury. Please consult with your family physician if you have a question about your child's health.

MEDICATION

All student medication must be brought to the office by the parent/guardian and a Medical Release Form must be signed. Any medication brought to school must be in a prescription container labeled with the name of the medicine, child's name and appropriate dosage. Non-prescription medication such as aspirin may not be dispensed by school personnel. Students are not permitted to take medication of any kind to their classroom.

IMMUNIZATIONS

Nevada law requires that your child's immunizations are up to date. When you register your child, you will be required to furnish proof of immunization. If necessary, you will be notified when immunizations need to be updated.

ARRIVAL AND DISMISSAL

Your assistance in helping to ensure the safety and protection of students is greatly appreciated. The following information is provided for your review:

- **R. E. Tobler ES is a closed campus; therefore, only students may enter through the gates each morning (beginning at 8:35).**
- When the bell rings at 8:35 a.m., students join their teachers at the designated dots painted on the blacktop. After our morning ceremony (music, The Pledge of Allegiance, announcements, etc.), students are offered breakfast, free of charge, as part of a state-funded program. Instruction begins promptly at 9:00 a.m. for grades K-5. Students who are not in their classroom by 9:00 a.m. are missing instruction and will, therefore, be marked tardy. Please make every effort to ensure your children arrive to school on time.
- Students are dismissed at 3:11 p.m. (meaning instruction continues until 3:11). At 3:11, students pack up and teachers walk their students out of the school toward their assigned exit gates. Unless attending Safekey, students must leave campus promptly at dismissal.
 - Unless otherwise notified, the dismissal exit gates are assigned as follows:

- Kindergarten—the two gates on the kinder play area
 - 1st & 3rd grades (and two 2nd grade classes: Ms. Roth & Mr. Stipes)—the south gates (on Buckskin)
 - 2nd grade (two of the classes: Mrs. Brady & Mr. Shaffer) & 4th grade—the east gate (on Torrey Pines near the small cafeteria parking area)
 - 5th grade—the north gate (connected to the adjoining park)
- Parents meet students outside the school fences at their child's assigned gate.
 - If you have more than one child attending RET, we suggest the older siblings make their way to the youngest child's assigned dismissal gate.
 - Please join us in reminding students to be ultra-aware of traffic during arrival and dismissal times and to follow all safety rules. For example, use extreme caution near busses, cross the road at intersections and/or designated crosswalks, and look both ways before stepping into the road/parking lot/driveway areas.
 - Parents are asked to park their vehicles safely and legally, then meet their child in a designated location; please do not park or leave cars unattended at red curbs or blocking other traffic. Also, please be considerate of our neighbors' properties and leave access areas unblocked.
 - ***If you are unable to consistently pick-up your child on time, please enroll him/her in Safekey; the front office cannot safely accommodate students after school.***
 - If your child is not picked up within several minutes after dismissal, we will log the occurrence into your child's Infinite Campus record and follow CCSD's After-School Care Process (please refer to the 2-page document sent home at the beginning of the school year).

BREAKFAST/LUNCH

Every student at R.E. Tobler will be provided, free of charge, a cold breakfast and a hot lunch every day thanks to a grant that was written by CCSD. A water and juice machine is available with items available for purchase for \$1.00.

SUPPLIES AND TEXTBOOKS

The school district provides the textbooks and materials necessary for the educational program. However, we know that parents sometimes choose to buy supplies for their child. Should you decide to do this, teachers/grade levels have prepared optional supply lists for your consideration.

Students are responsible for the care and protection of their books. If a student loses or damages classroom or library books, it will be necessary for the books to be replaced at the expense of the family.

ATTENDANCE

Regular school attendance is a **strong** indicator of your child's academic success. When students arrive after instruction begins at 9:00 a.m., they are missing instruction, and therefore considered tardy. When a student is tardy, it impacts his/her education and disrupts the entire class. If excessive tardies occur, an action plan for prompt arrival will be developed. It is both state law and school district policy that children attend school during all times that public school is in session. We ask that you call the school EACH DAY your child is to be absent. When your child is absent from school, they must bring a written excuse stating the reason for the absence to their teacher within 3 school days of their return from an absence. For prearranged absences, a written request **prior** to the absences must be submitted to the school. The principal will determine whether the absence is classified as approved or unapproved. A child may make-up work for absences; however, this should be done after the absences, not before, since the teacher needs to provide necessary instruction before assigning work. Absences resulting from parents' failure or refusal to require a student to attend or the student's refusal to attend when directed so by the parent or school official are considered trancies. If a child is absent more than 20 days within a school year, he/she may be retained in the same grade for the next year. At R.E. Tobler ES, we are committed to student learning, and it is our greatest desire to have every student in class every day they are well enough to attend.

TARDY POLICY

Students are expected to be at school on time. The tardy bell rings at 9:00. If your child is tardy, he/she is to report to the office where he/she will be given a tardy pass then go directly to class. The first ten minutes of school set the tone for the day: please ensure that your child consistently arrives on time.

EARLY DISMISSAL

Should a student need to leave campus prior to the end of the instructional day, the parent or authorized designee must come to the office with photo identification in order to obtain release of the child. Under NO circumstance will a student be released to someone other than those listed within Infinite Campus. All tardies and early releases are electronically calculated via Infinite Campus and will be recorded as such. **STUDENTS WILL NOT BE RELEASED BETWEEN 2:55 and 3:11 p.m.** in order to maintain uninterrupted classroom instruction for all teachers and students. PHOTO ID is required ANYTIME ANYONE seeks early release for a student. Office personnel will

check identification and bring the child to the office to leave with the parent/guardian. Teachers will not release students to guardians directly from the classroom. **Since delivery of phone messages interrupts classroom instruction, and because we cannot verify the identity of the caller, please make any necessary arrangements before your child leaves in the morning OR personally come to the school office to deliver the message.**

UPDATING CONTACT INFORMATION

It is extremely important that the school has a current address, home telephone number, work number and an emergency phone number for each student. This information is essential in case of student illness, accidents, behavior incidents, etc. Any changes of individuals granted permission to pick-up your child after school or during an emergency must be updated regularly. Please notify the school as soon as this information changes. If, for any reason, the parent or emergency contact listed on the enrollment card cannot be reached, the principal and/or designee (nurse, office manager, assistant principal) will use his/her best judgment in deciding on medical attention. Also, if parents are to be out of town and students are under the care of someone else, the office must be notified accordingly. IDENTIFICATION WILL BE REQUIRED. **Again, please help us by remembering to update contact information as soon as changes occur.**

TELEPHONES

The school office phone is for business purposes. PLEASE make after-school arrangements with your children before they leave for school.

BIRTH CERTIFICATES

A child must be enrolled under the name that appears on proof of identification documents. Proof of identity may be in the form of an original birth certificate, certified birth card issued by the Clark County Health Department, or a passport. Further, only a birth certificate or a court order can be accepted for change of name after initial enrollment. If a birth certificate or proper proof of identification is not presented, thirty (30) days will be granted in order to obtain one; however, a Child Identity Verification Request (CCF-699) form will be completed and held on file until proof of identity is provided.

DRESS CODE

In accordance with CCSD Regulation 5131, student dress must not disrupt or detract from the educational environment of the school. Any style or item of clothing which compromises the

school-learning environment is not acceptable. The school administration has the right to determine which types of dress or appearance constitutes such a disruption.

Students who come to school dressed inappropriately will be required to call home for a change of clothes.

FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT of 1974 (FERPA)

According to the Family Educational Rights and Privacy Act (FERPA), school records of students are confidential. FERPA allows school officials to provide what is called “directory information” without parental consent. However, public notice must be made before directory information may be made available. Parent notification is included in the *Back to School Reporter*, and registration materials inform parents of the right to restrict the distribution of directory information. Directory information includes the student's name, address, grade level, date and place of birth, participation in officially recognized activities and sports, weight and height if a member of an athletic team, years of attendance, degrees and awards received, and schools attended. In addition, two federal laws require local educational agencies to provide military recruiters, upon request, with three directory information categories-names, addresses and telephone listings-unless parents have advised the school that they do not want their student's information disclosed without their prior consent. Information other than directory information is not released without the written consent of the parent/legal guardian, eligible student or by court order.

Parents or guardians also have the right to review educational records kept by the district. To inspect these records, parents/guardians should contact the principal to schedule a records review. In addition, parents may, by written request to the principal of the school, challenge the contents of student's records that they believe are inaccurate. School personnel are to respond to all requests within a reasonable length of time not to exceed ten (10) school days from the date of receipt of the request. A copy of school district Regulation 5125.1 pertaining to the education rights and privacy of parents and students is available via the Clark County School District website at www.ccsd.net.

Questions regarding educational records at the school should be directed to the principal in writing. Parents or eligible students have a right to file a complaint regarding the district's compliance with these requirements by contacting the Family Policy Compliance Office, U.S. Department of Education.

PARENT VOLUNTEERS

We would love to have your support our school by becoming a CCSD volunteer. Please visit ccsd.net to review CCSD's requirements for becoming a volunteer.

FIELD TRIPS

Teachers sometimes schedule field trips away from school. All students are issued field trip permits to be completed by parents before they attend a field trip. This permit must be completed before a student will be permitted to attend a field trip. All students are responsible for following school behavior expectations during a field trip.

PARENT COMMUNICATION

Communication between the parent and the teacher is critical. We encourage parents to communicate with their child's teacher at any time. One way we communicate with families is via Class Dojo. Please use the code your child's teacher will provide to join. If you have concerns regarding your child and the teacher, please reach out via Dojo message or make an appointment with your child's teacher.

STUDENT PROGRESS

The very best way to monitor your child's academic progress is via the CCSD Campus (Parent) Portal. You can view detailed, real-time information: grades, attendance and much more right from your smartphone or computer. Please visit ccsd.net for information or call to schedule a time to sit down with Ms. Leticia, our school clerk, who will walk you through the process. If it is more convenient for you, you may also email 0068-SDM-portalsupport@nv.ccsd.net, or call the Portal Help Desk at 702-799-PORT (702-799-7678), Monday-Friday between the hours of 6:00 AM-5:00 PM PST.

Also, if ever you would like to use our front office computers to access the Parent Portal, we have two computer terminals set up for you in our front office. Just come on in!

GRADES

Student grades are based on each student's mastery of grade level benchmarks. The following letter grades are used for overall summary grades for content areas:

- A – 90-100% mastery of grade level benchmark
- B – 80-89% mastery of grade level benchmark
- C – 70-79% mastery of grade level benchmark
- D – 60-69% mastery of grade level benchmark
- F – Below 60% mastery of grade level benchmark
- W – Working on standards below grade level

The following supplemental grading symbols are used for mastery of content strands:

- E – Exceeds progress

S – Meets standards

I – Approaching standards/Inconsistent

N – Does not meet standards

X – Is not presently being evaluated

HOMWORK

Nightly reading (at least 20 minutes) has an enormous impact on student success. Please ensure your child is reading each and every night.

Additional homework (other than nightly reading) is left to teacher/grade-level discretion and may be used to extend and enrich concepts presented during the instructional day. Consideration is given to a child's outside activities: homework is usually not assigned on weekends or holidays. If children are spending seemingly excessive amounts of time completing homework assignments, please contact the teacher to discuss.

STUDENT BEHAVIOR EXPECTATIONS

At R. E. Tobler Elementary School, we believe effective discipline is essential in the teaching/learning process. An educational environment based on respect, courtesy, care, and productivity (one in which teachers can teach and children can comfortably learn with minimal disruptions and, thus, maximum achievement) will be emphasized. All staff members are responsible for teaching and reinforcing appropriate behavior, and all students are responsible for abiding by school and classroom expectations. **At Tobler, everyone is expected to be responsible, kind, and safe at all times.**

All students will conduct themselves in a manner that supports the educational process. By maintaining high expectations of conduct for all students, an optimal learning environment will be created and maintained. Students are not to bring to school toys, sporting equipment, electronic devices, handheld games, etc. All necessary playground equipment will be supplied. Should students choose to bring nuisance items to school, they will be kept in the office until parents claim the item(s). Toy weapons, replicas of weapons, or items that can be used as weapons will be treated as authentic weapons and the student will be subject to CCSD disciplinary action.

We believe a positive school behavior program is dependent upon the support of parents/guardians and our shared responsibility for student behavior. We ask that you carefully review and discuss the importance of skills that will promote responsible citizens, student behavior expectations, the school-wide procedures, and the school discipline policy with your child. Additionally, CCSD's *Code of Conduct* document will be made available to you and explains various resolutions/corrective actions that may be taken when school-related student

misbehavior occurs. With your cooperation and help, we can provide a positive, productive learning environment for all children attending R.E. Tobler ES.

Please review the following expectations with your child:

1. **Be responsible, kind, and safe at all times.**
2. Follow all staff members' directions.
3. Come to school each day on time and ready to learn.
4. Completing all assigned work.
5. Dress in accordance with the CCSD dress code.
6. Keep our campus clean.
7. Follow all safety procedures when walking or riding bicycles to and from school:
 - Cross streets at crosswalks and follow all safety guidelines.
 - Walk on sidewalks and designated walkways.
 - Walk bicycles on school premises and near groups of students that are walking.
 - Lock bicycles in the provided racks in the playground area. **The school assumes no responsibility for loss or damage to bicycles.**
8. Keep skateboards, rollerblades, scooters, chewing gum, candy, toys, and other nuisance items at home. These items will be confiscated and returned only to parents; the school is not responsible if such items are lost or stolen.
9. Seek and receive help when a big problem occurs. Use the strategies that Ms. Kelley has taught you to handle small problems.
10. Play safely in assigned playground areas:
 - Use appropriate language.
 - Food is to be eaten only in the multipurpose room.
 - Rough play, any form of fighting, tackle football, or tricks on playground equipment are not permitted.
 - Climbing the fence or leaving the playground to retrieve balls (or any other reason) is not permitted.
 - Students are not to bring balls or toys from home to school.

Student behavior that interferes with the educational program and safety of others will be addressed via R.E. Tobler's progressive discipline plan.

FUN FRIDAY

Each week, students have the opportunity to earn an incentive for positive behavior and attendance (including on-time arrival). The criteria for earning Fun Friday are as follows:

- At least 80% positive points on Dojo for the week
- No more than 1 absence, tardy, or early out during the week
- NO RPCs/Suspensions
- If Fun Friday is not earned due to attendance, students continue classroom activities/learning instead of attending the 20-minute Fun Friday activities. Missing Fun Friday because of attendance is not intended to be a punishment; instead, it is a chance to make up lost instructional time.

BICYCLES/SKATEBOARDS/SCOOTERS

R.E. Tobler ES has a bicycle area for students riding bikes to school; however, the school does not assume responsibility for lost or stolen bikes.

- Bicycles must be locked within the bike rack area. Please DO NOT share locks.

Safety first: it is HIGHLY recommended that ALL students wear helmets when riding. Bicycles must be walked across crosswalks and on sidewalks bordering the school campus.

- Bicycle safety rules must be demonstrated in order to continue riding a bike to school. Disregard for safety could result in revocation of school bike privileges.
- No skateboards, roller blades, or scooters are permitted on campus.

CELL PHONES

We understand families rely on cell phones and other electronic devices to maintain lines of communication; however, we have an ethical and legal responsibility to ensure that technology is used in a way that will not harm others, create unsafe conditions in our school, or undermine our educational purpose. We seek your support and are asking that you speak with your children so they, too, fully understand the importance of following these guidelines:

- Phones must be turned off (and remain off) during the instructional day in compliance with CCSD Policy 5136.
- Cell phones may only be used before the first morning bell and after the final dismissal bell (once students have exited the school).
- During the instructional day, phones must be powered off and stored in a non-visible location (e.g., in a zipped backpack), not in pockets, etc.
- Cell phones must remain off during a school evacuation, lockdown, or drill. During these

situations, tell your child NOT to try to contact you by cell phone until given the okay by school staff, thus allowing emergency communication channels to remain open. The Parent Link communication system has the capability of contacting parents/guardians in an emergency.

- Phones confiscated in violation of these guidelines must be claimed/picked up in the front office by a parent/guardian during non-instructional hours.

As a condition of possessing a device on campus, the student agrees to a search of the device's content if reasonable suspicion of violating the cell phone use policy exists. Failure to follow these guidelines, inappropriate use of the cell phone, or continued interruptions of the learning environment will result in revocation of cell phone privileges.

Communication regarding your child's safety will in no way be hindered through these guidelines. Please be reminded that each school has intercom capabilities and hardwired telephones. Additionally, administrators and safety personnel are prepared with two-way radios and cell phones.

SCHOOL-WIDE PROCEDURES

The purpose of school procedures is to maintain an environment in which instruction and learning can occur. Below is a listing which will be reviewed with all children during the first week of school.

MORNING PROCEDURES FOR STUDENTS

- Please do not arrive before 8:35 a.m. since there is no supervision (unless enrolled in and attending Safekey).
 - Students only may enter the campus.
- Be a Top Tiger at all times: Responsible, Kind, and Safe.
- Walk to line-up at your classroom dot.
- Morning Ceremony (The Pledge of Allegiance & announcements) begins at 8:40.
- Enter the building with your teacher.
- Follow breakfast procedures.

LUNCHROOM PROCEDURES

- Enter quietly.
- Talk in quiet voices.

- Raise your hand to ask for help.
- Respond to the quiet signal.
- Clean your area.
- Stay seated until dismissed for lunch recess.

RECOGNITION

We love celebrating student success here at R. E. Tobler ES! From recognition for being kind during morning ceremonies to special events for meeting/exceeding their MAP goals or working hard during SBAC testing, we celebrate kids here. Be sure to check Dojo regularly to see pictures of student recognition events.

LOST AND FOUND

Please clearly label ALL student items with a first and last name. When items are lost and found at school, they are placed in a box in the multi-purpose room. The school is not responsible for lost items; however, please have your child check there if she/he has missing articles. Periodically, the box is emptied and items donated to a local charity.

TECHNOLOGY/NETWORKING

Tobler has network access capabilities in the learning areas, library and classrooms and is a 1:1 school, meaning each student has use of either an iPad or a Chromebook (depending on your child's grade level). This provides opportunities for technology integration. A Network Access form is completed during the online registration process, and all students must adhere to the appropriate use guidelines.

SAFEKEY

The Safekey program (sponsored by the City of Las Vegas) is offered at Tobler Elementary School. Before and after school programs are available during the school year. Program hours are typically from 7:00 a.m. to 8:45 a.m. and from school dismissal until 6:00 p.m. Your child(ren) **MUST** be enrolled and pre-paid to attend SafeKey. Additional information regarding the Safekey program is available in the school office, or you may contact the Safekey office at (702) 229-3399 or visit the Safekey website for information and online registration.

- ***If you are unable to consistently pick-up your child on time, please enroll him/her in Safekey; the front office cannot safely accommodate students after school.***
 - If your child is not picked up within several minutes after dismissal, we will log the occurrence into your child's Infinite Campus record and follow CCSD's After-

School Care Process (please refer to the 2-page document sent home at the beginning of the school year).

CELEBRATIONS

School classroom celebrations are held for a limited number of events and/or holidays during the year. Halloween, Winter Holiday, and Valentine's Day are the three district-recognized days for celebration. Gifts are not to be exchanged at any celebration.

If you would like to send small treats for your child's class as a birthday celebration, please touch base with the teacher (a Dojo message works well), then drop-off the treats in the office that morning. They will be passed out during the last 10 minutes of the instructional day.

TRANSPORTATION

The Clark County School District provides transportation for those students who meet transportation guidelines. Student safety is one of the most important criterion in the operation of student transportation services. CCSD Regulation 3533 states that misconduct on the bus may be cause to suspend or deny transportation services to the student as determined by the principal of the student's assigned school.